



Los Angeles Unified School District
Le Conte Middle School
English Learner Advisory Committee (ELAC)
Minutes

<https://lausd.zoom.us/j/88554470026>

& Parent Center *Centro de Padres*
Wednesday, December 3, 2025
9:00 a.m.

Spanish oral interpretation provided by: Juan Romero, TSP Advisor
Written translation by: Juan Romero, TSP Advisor

I. WELCOME | CALL TO ORDER:

1. Alma Alvarado, Chairperson, welcomed the committee and the public.
2. The meeting was called to order at 9:10 a.m. by Alma Alvarado, Chairperson.

II. FLAG SALUTE:

The Pledge of Allegiance was led by Alma Alvarado, Chairperson.

III. PUBLIC COMMENT:

1. An opportunity was given for members of the public to address the committee.
2. The public was allowed a limit of 2 minutes per speaker to address the committee.
3. No members of the public addressed the committee.

IV. ROLL CALL | ESTABLISH QUORUM:

ELAC Roster			Present	Not Present
Alma	Alvarado	Chairperson	Present	
Alejandra	Guzman Cartes	Secretary	Present	
Maria Isabel	Gonzalez	Parliamentarian	Present	
Vanessa	Quintero	Member	Present	
Yuvi	Juarez	Member	Present	

1. Roll call was conducted by Alejandra Guzman Cartes, Secretary.
2. The quorum was established.

V. REVIEW AND APPROVAL OF MINUTES (ACTION):

1. Juan Romero, TSP Advisor, handed out the minutes to ELAC members in attendance and shared them on the Zoom screen with ELAC members participating via Zoom.
2. The members were given time to read the minutes in silence.
3. No changes were made.
4. A motion to accept the minutes was made by *Maria Isabel Gonzalez, member*.
5. The motion was seconded by *Alejandra Guzman Cartes, member*.
6. The results were 5 in favor, 0 opposed and 0 abstained.
7. The motion carried.

VI. PRESENTATION: IMPORTANCE OF SCHOOL ATTENDANCE



Liliana Espino, PSA counselor, presented information to ELAC members and guest on the Importance of School Attendance, including:

- a. **Funding:** The Impact of attendance on school funding.
- b. **Parental Guidance:** Educating parents on excused absences, truancy, and the effects of chronic absenteeism.
- c. **Strategies:** Ways parents and schools can collaborate to promote regular attendance.
- d. **Legal Obligations:** Details from the California Education Code (Ed Code 48200), requiring children aged 6-18 to be enrolled in school, attend daily, and arrive on time.

VII. PRESENTATIONS

1. Juan Romero, TSP Advisor, presented the draft version of the 2026–2027 SPSA and measurable goals. Data was presented to describe the goals and instructional needs of the English Learners were discussed. A question-and-answer session followed.
2. In addition, actions, and tasks to build parent and family of English Learners' capacity and partnership included in the SPSAs goals were presented. A question-and-answer session followed.
3. Juan Romero, TSP Advisor, presented the 2026–2027 *Title I Budget (7S046 & 7E046)*, their allocation amounts, and their purpose. He asked for feedback. Information/handouts were shared with ELAC members and the members of the public. A question-and-answer session followed.
4. Juan Romero, TSP Advisor, presented the 2026–2027 *MMAL Coach 7T197* budget, the allocation amount, its purpose, and allowable expenditure. A question-and-answer session followed.
5. Juan Romero, TSP Advisor, presented the 2026–2027 *MS Literacy Interventionist 7501T* position, its purpose, and explained that the district would cover the cost. A question-and-answer session followed.

VIII. NEW BUSINESS:

● REVIEW SSC RESPONSE TO ELAC RECOMMENDATION(S)

Juan Romero, TSP Advisor, informed the ELAC that SSC had the following response to the committee's recommendation on:

ELAC recommends that school police increase their presence before and after school around the campus, and around Lexington Park and Seily Rodriguez Park, to promote safety and prevent any potential unsafe or inappropriate behavior among students.

- The SSC discussed the recommendation, and Mr. Duran informed the group that he would get in touch with the Police Sergeant and invite him to the next Coffee with the Principal Meeting so he can address the concern that came from ELAC.



A question-and-answer session followed.

- **MAKE ELAC RECOMMENDATION(S) TO SSC (ACTION)**

1. ELAC recommends offering parent workshops focused on learning English and developing basic computer skills. The committee also recommends that these workshops be offered in a hybrid format (in-person and virtual) to increase accessibility for families.
2. ELAC recommends that school staff increase supervision in student restrooms during breaks, class transitions, and throughout the day to help deter and address concerns related to student vaping.
3. ELAC recommends that the school provide additional support and clearer communication for parents and students with IEPs, including informational sessions and guidance on navigating special education services.
4. ELAC requests information regarding whether the school has a workout space available for parents and, if not, recommends exploring options that might support parent wellness and engagement.

Maria Isabel Gonzalez, member, made a motion to accept the ELAC recommendations to the School Site Council as presented.

The motion was seconded by Yuvi Juarez, member.
The results were 5 in favor, 0 opposed and 0 abstentions.
The motion carried.

- **MAKE RECOMMENDATION(S) TO SSC ON 2026–2027 SPSA (ACTION)**

Information regarding the presented draft of the 2026–2027 SPSA was reviewed. Discussion was held regarding the EL data presented and the following strategies, actions and tasks outlined in the EL Programs section of the SPSA.

An opportunity was given to provide feedback and make final recommendations before a vote was taken.

Maria Isabel Gonzalez, member, made a motion to recommend to the School Site Council to approve the 2026–2027 SPSA as presented.

The motion was seconded by Alma Alvarado, member.
The results were 5 in favor, 0 opposed and 0 abstentions.
The motion carried.

- **MAKE RECOMMENDATION TO SSC ON 2026–2027 TITLE III 7T197 BUDGET (ACTION)**

Information regarding the Title III 7T197 budget was reviewed.



Total 7T197 Allocation:	\$31,390
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The following activity/budget item(s) were discussed.

***NOTE: IF APPLICABLE, MMAL Coach**
 The position of MMLA Coach is funded under MMED budget by Local District Central. The ELAC recommendation is to accept or decline the position of Title III Coach provided by the local school district.

Based on discussion regarding EL data and the need for EL support services, the ELAC accepted the use of **MMED** allocation for the MMAL Coach to:

Support the monitoring and implementation of comprehensive instructional programs in and through the academic content areas.

Members discussed the proposed position. An opportunity was given to provide feedback, ask questions, and make final recommendations before a vote was taken.

Alma Alvarado, member, made a motion to recommend to the School Site Council to accept the use of the 2026–2027 MMAL Coach Budget to fund Jacqueline Gonzalez as a MMALC.

The motion was seconded by Vanessa Quintero, member.
 The results were 5 in favor, 0 opposed and 0 abstentions. The motion carried.

Yuvi Juarez, member, made a motion to recommend to the School Site Council to accept the 26-27 Budget Adjustment to the funding structure of the MMALC position and its associated differential.

The motion was seconded by Alma Alvarado, member.
 The results were 5 in favor, 0 opposed and 0 abstentions. The motion carried.

IX. ANNOUNCEMENTS

Juan Romero, TSP Advisor announced the following items:

- Next ELAC meeting on Wednesday, January 14, 2026.
- SSC Meeting will be on Thursday December 4, 2025 @3:30p.m.

X. ADJOURNMENT (ACTION)

- a. A motion to adjourn the meeting was made by *Alejandra Guzman Cartes, member*.
- b. The motion was seconded by *Alma Alvarado, member*.
- c. The results were 5 in favor, 0 opposed and 0 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 10:45 a.m.

These minutes were submitted by Alejandra Guzman Cartes, secretary and were distributed to every member.